

 		Agenda item 4
Meeting	South Tees Health and Wellbeing Board	
Date	19 July 2017	
Title	Responding to the Financial Challenges of the South Tees Health and Wellbeing System	

What is the purpose of this report?

- 1.1 To present the governance arrangements for the joint Health and Well-being Board between Middlesbrough Council and Redcar & Cleveland Borough Council for approval.

2 What is the background to this report?

- 2.1 Following the joint meeting between Middlesbrough and Redcar & Cleveland's Health and Wellbeing Boards, 22 February 2018, both Middlesbrough Council and Redcar & Cleveland Borough Council have obtained formal approval for the establishment of a single Health and Wellbeing Board
- 2.2 At the last developmental session in December 2017, the members from the two Health and Wellbeing Boards agreed a shared vision, principles and priorities.
- 2.3 The vision for the single Health and Wellbeing board is to: Empower the citizens of South Tees to live longer and healthier lives. The board agreed to focus on the following areas key priority themes:
 - a. Inequalities - Addressing the underlying causes of inequalities across the local communities,
 - b. Integration and Collaboration - across planning, commissioning and service delivery,
 - c. Information and Data – data sharing, shared evidence, community information, and information given to people.

- 2.4 An annual work programme is being developed for the Single Health and Wellbeing Board to focus on key issues that address the priority areas. The Board will also monitor and receive update reports on progress against the work programme. The work programme will be reviewed annually as part of the planning and commissioning cycle.

3 Governance arrangements for the Health and Wellbeing Board

3.1 Board Membership

- 3.1.1 The Health and Social Care Act 2012 sets out the core membership for Health and Wellbeing Boards. They should consist of:

- at least one nominated councillor of the local authority,
- the director of adult social services for the local authority,
- the director of children's services for the local authority,
- the director of public health for the local authority,
- a representative of clinical commissioning group,
- a representative of the local HealthWatch organisation.

- 3.1.2 The broad remit of health and wellbeing boards means they will need to engage with a wide range of stakeholders as well as local people and communities. It is therefore proposed to have a core membership of elected members and senior leaders for the Health and Wellbeing Board and to invite or co-opt additional members as the agenda directs.

- 3.1.3 The initial single Health and Wellbeing Board membership is as follows:

- Leader of Redcar & Cleveland Council,
- Mayor of Middlesbrough Council,
- Chief Executive Middlesbrough Council,
- Chief Executive Redcar & Cleveland Council,
- 3 Cabinet Members from Redcar & Cleveland Council,
- 3 Executive Members from Middlesbrough Council,
- Nominated Elected Member from Middlesbrough Council,
- Nominated Elected Member from Redcar & Cleveland Council,
- Chair of NHS South Tees Clinical Commissioning Group (STCCG),
- Chief Officer NHS South Tees Clinical Commissioning Group (STCCG),
- Director Adult Social Care and Health Integration for Middlesbrough,
- Corporate Director for Adults and Communities for Redcar & Cleveland,
- Executive Director of Children's Services for Middlesbrough,
- Corporate Director of Children's Services for Redcar & Cleveland,
- Director of Public Health for Middlesbrough and Redcar & Cleveland,
- Senior representative of the local HealthWatch,
- Chief Executive and Chair of South Tees Hospitals NHS Foundation Trust (STHFT),
- Chief Executive and Chair of Tees, Esk and Wear Valley NHS Foundation

Trust (TEWV),

- Senior representative on behalf of Middlesbrough and Redcar Voluntary Development Agencies,
- Senior leader on behalf of Coast & Country Housing and Thirteen Housing Group,
- Chief Constable Cleveland Police,
- Chief Fire Officer Cleveland Fire Service.

3.1.4 At the joint meeting between Middlesbrough and Redcar & Cleveland's Health and Wellbeing Boards, 22 February 2018 it was proposed for further work to be carried out to explore the inclusion of Trade Union representation in the membership for the Health and Wellbeing Board. It was agreed to explore this proposal further with regional Northern TUC.

3.1.5 Officers have met with Regional Secretary for the Northern TUC to explore the options of ensuring effective trade union engagement and it adds value to the system. Following this meeting it was agreed to propose to the board the following:

- a. To invite trade unions to the board meetings for agenda items that require their input. It was proposed that given the various trade unions it will be difficult to agree on the appropriate representation and to secure the mandate from all trade unions,
- b. To ensure trade unions will be kept updated with Health & Wellbeing Board developments through policy update sessions with the Chairs of the Health and Wellbeing Board (a proposal of having these sessions twice per year) organised by the Northern TUC.
- c. To carry out further work with the Trade Unions on improving workplace health and well-being through the existing programmes such as better Health at Work and to include a review of further opportunities to improve outcomes.

3.2 Health and Wellbeing Executive

3.2.1 To support the Board in the delivery of its priorities it is a South Tees Health and Wellbeing Executive has been established. The executive has met in shadow form to progress the work of the Board and to prepare for the first meeting of the Health and Wellbeing Board.

3.2.2 The South Tees Health and Wellbeing Executive will oversee and ensure the progress and implementation of the Board's work programme and create opportunities for the Health and Wellbeing Board to focus on the priorities.

3.2.3 The South Tees Health and Wellbeing Executive will be responsible for :

- a. Establishing appropriate task and finish groups where necessary to deliver key programmes of work in line with the Board's vision and priorities; and
- b. Progressing the delivery of the Health and well-being board's statutory functions such as:
 - Refresh of the Joint Strategic Needs Assessment and Pharmaceutical Needs Assessment,
 - Approve Better Care Fund plans and monitoring returns,
 - Note CCG Operational Plan/ Annual Report,
 - Receive Health Protection Assurance Report,
 - Receive HealthWatch updates and reports,
 - Liaising with scrutiny on work programmes and progressing scrutiny recommendations,
 - Respond to adhoc requests for health and wellbeing responses.

3.2.4 The Chair of the Health and Wellbeing Executive will provide a regular update at every board meeting to assure the Board that it is fulfilling its statutory obligations, as well as a summary of progress in implementing the work programme.

3.3 Terms of reference

3.3.1 In order to ensure robust governance arrangements the terms of reference have been developed in consultation with the legal departments for Middlesbrough Borough Council and Redcar and Cleveland Borough Council and agreed by both Councils. The draft terms of reference for the Single Health and Wellbeing Board are attached at **appendix 1**.

3.4 Wider engagement

3.4.1 Political engagement

Health and Wellbeing Boards are not typical of local authority committees as they were established under separate legislation (Health and Social Care Act 2012). In establishing the Health and Wellbeing Board the board will ensure broader political engagement on health and wellbeing through the Redcar & Cleveland Council's Cabinet and Middlesbrough Council's Executive; scrutiny panels and committees and other existing local political engagement arrangements for each of the Councils.

The Health and Wellbeing Board will prepare an Annual Report to both Council's, Redcar & Cleveland Cabinet and Middlesbrough Executive to provide an update on progress with implementing the work programme. In addition the Chairs of the single Health and Wellbeing Board will provide regular updates arising from Health and Wellbeing Board to full Council meetings as part of the Mayor and Council Leader's briefing.

3.4.2 Multi-agency engagement

It is recognised that board effectiveness will require engagement outside of the formal board meetings. The Board will develop an engagement plan as part of its work programme and this will range from issue specific engagement to establishing task and finish groups to undertake specific pieces of work. These will ensure that the right stakeholders are brought together to develop action plans for specific issues. A number of these have been identified and are reflected in the work programme.

3.4.3 Local community engagement

All stakeholders recognise that the Health and Wellbeing Board has a role in connecting with the local communities. The Board will make use of existing local arrangements, for engaging with communities and seek additional engagement routes to ensure local views inform plans and the work of the Board.

3.5 Scrutiny and audit arrangements

3.5.1 The existing scrutiny and audit arrangements for each Council in respect of oversight of public health, health, social care, community services and children's services will remain. The relevant Committees of each Council responsible for scrutiny and audit will retain the right to inspect any plans, proposals and documents relating to the single health and well-being board. Quarterly updates on progress against the Health and Wellbeing Board's work programme will be provided to the Middlesbrough Overview and Scrutiny Board and to each of Redcar and Cleveland Council's Scrutiny Panels.

3.5.2 It is also proposed that a quarterly update of the Single Health and Wellbeing Board's work programme and performance indicators will be presented to the South Tees Health Scrutiny Panel.

4. Secretariat

4.1 In order to effectively support the single Health and Wellbeing Board and its Executive there needs to be coordination of the various work streams, programmes and partnerships. Coordination and oversight to be managed by the South Tees Integration Programme Manager.

4.2 Administrative support for the Single Health and Wellbeing Board meetings will be rotated between the committee officers of the constituent boroughs. For the first year Democratic Services, Middlesbrough Council will provide the secretarial support. Papers for Board meetings will be circulated at least seven days in advance of the

meeting. All agendas, minutes and related papers will be posted on the Redcar and Cleveland Borough Council and Middlesbrough website.

5 Health and Wellbeing Board Branding – Live Well South Tees

- 5.1 The establishment of a single Health and Wellbeing Board across two local authorities provides an ideal opportunity to promote the work of the Board and related initiatives. To improve the board's visibility and impact it is proposed that it has a brand and identity to help strengthen and promote board's work with stakeholders and the public.
- 5.2 It is proposed to name the Health and Wellbeing Board the **LIVE WELL SOUTH TEES BOARD** and to utilise the branding and logo that was developed following consultation and engagement of a number of stakeholders as part of the South Tees Public Health Service. The proposed branding and logo is shown in Appendix 2
- 5.3 A Communication and Engagement group has been established, made up from Communication and Engagement leads across member organisations, to consider how the branding may be rolled out further and develop a communication and engagement plan for the Board. This will be presented at a future Board meeting.

6 Recommendations

- 6.1 It is recommended that the Board notes and approves:
- a. The membership of the Board,
 - b. The Board's terms of reference,
 - c. The arrangements for engagement and links with scrutiny arrangements in each Council,
 - d. The proposal to name the Board the Live Well South Tees Board and to use the proposed branding for the board's communication and engagement activities.

7 Background papers

No background papers other than published works were used in writing this report.

8 Contact officer

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